

Transitional Housing Program

Check List for Interview

1. **Proof of income for the last 90 days.** Examples: pay stubs, notarized letter from employer with phone number to verify employment, W2 form, child support, welfare cash assistance, Social Security, food stamps, etc.
2. **Social security card** for each household member.
3. **Driver's license** or other photo i.d.
4. **Documentation of housing need.** Examples: Letter of eviction, letter from shelter program, notarized letter of friend/relative doubled up with in violation of their lease, etc. Homelessness documentation.
5. **Documentation of your child care costs.** Include the amount you pay for before- or after-school programs for children aged 12 and under, as well as your regular weekly payments for care of infants or pre-schoolers.
6. **Protection from Abuse (PFA)** order if fleeing domestic violence.
7. **Current adult education:** If you are in a job training program, college class, or other adult education, bring documentation of enrollment.
8. **Proof of car insurance and registration**